



# OFFICE OF THE PRINCIPAL K.C. DAS COMMERCE COLLEGE

A Provincialised College under the Government of Assam  
UGC Recognised; AICTE Approved; Affiliated to Gauhati University; NAAC Accredited; ISO 9001:2015  
Chatribari, Guwahati: 781 008, Assam, India  
E-mail: kcdccollege@gmail.com Web: www.kcdccollege.ac.in  
Phones: +91 361 2733691; +91 94357 07157; +91 98640 30992

Dr. Hrishikesh Baruah, M.Sc., Ph.D.  
Principal

Ref. No :

Date: 15.09.2025

## NOTICE

### ELECTION TO THE EXECUTIVE BODY OF THE K.C.D.C.C.S.U, 2025-26

This is notified for all concerned that the Election of the Office Bearers to the Executive body of the KCDCCSU 2025-26 will be held in the College premises on 26/09/2025. Dr. Bijoy Kalita Vice Principal will act as the Returning Officer.

### ELIGIBILITY CRITERIA FOR CANDIDATES:

1. Regular students of Undergraduate classes (B. Com., B.A., B.Sc., BBA and BCA) between the age group of 17 to 22 years are only eligible to submit nomination for election to any post. (Self attested copy of age proof certificate to be enclosed with nomination paper).
2. Candidates should not have any arrear in any subject in the year of contesting the Election (Self attested copy of the Mark sheet of last semester Examination to be enclosed).
3. Candidates should have attained **75% of Class attendance as on 16/09/25**.
4. Candidates shall have one opportunity to contest for any post of office bearer in the whole period of study.
5. One candidate can submit nomination paper for one post only.
6. Self attested Xerox copy of the Identity card or admission receipt of 1st Semester candidates and his/her Proposer & Supporter must be submitted along with Nomination paper.
7. The Nomination paper and Declaration given on the reverse side of the Nomination paper must be duly filled up.

### ELECTION SCHEDULE

SN	Particulars	Date	Time
1	Collection of Nomination paper by students who desire to contest the election from the College office by the payment of Rs. 20/-	16/09/25	10.00 A.M to 4.00 P.M
2	Date of submission (filled up Nomination papers are to be submitted in the Box provided in Reception counter of Principal's office)	18/09/25	10.00 A.M to 3.00 P.M
3	Scrutiny of Nomination papers on	19/09/25	from 10.00 am. onwards
4	Declaration of list of valid Nomination papers	19/09/25	before 2.00 pm
5	Withdrawal of Nomination papers	19/09/25	before 4.00 pm
6	Declaration of Final List of valid Nomination papers	22/09/25	10.30 AM
7	Campaigning by the candidates. (there must be an open debate on 24/09/24 from 12Noon to 4.00 PM)	23/09/25 and 24/09/25	10.00am to 4.00pm
8	Casting of votes in the respective class rooms allotted.	26/09/25	from 09.30 am to 1.00 pm
9	Counting of votes in the respective class rooms allotted	26/09/25	from 2.00 P.M
10	Declaration of results	26/09/25	after completion of counting
11	Oath taking Ceremony at Hall -II	27/09/25	11.00 P.M

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(Hrishikesh Baruah)  
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**LIST OF POST OF THE OFFICE BEARERS OF THE EXECUTIVE BODY OF THE K.C.D.C.S.U. 2025-26**

1. President	---- One post
2. Vice President	---- One post
3. General Secretary	---- One post
4. Assistant General Secretary	---- One post
5. Secretary, Debate and Symposium	---- One post
6. Secretary, Social Service	---- One post
7. Secretary, Major Games	---- One post
8. Secretary, Minor Games	---- One post
9. Secretary, Athletics, Gymnasium & Asanas	---- One post
10. Secretary, Boys' Common Room	---- One post
11. Secretary, Girls' Common Room	---- One post
12. Secretary, Music and Cultural Affairs	---- One post
13. Secretary, Literary and Magazine	---- One post

**N.B.:** Candidates applying for any portfolio should go through all the clauses of Constitution of K.C. Das Commerce College Students Union available at College Website

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Principal

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**Copy for information and necessary action to:**

1. Dr. Bijoy Kalita, Vice Principal & Returning Officer, Students Union Election 2025-26.
2. Teachers' official WhatsApp group
3. Head Assistant of the College.
4. Accountant of the College
5. College Notice Board and College website.