



OFFICE OF THE PRINCIPAL

K. C. DAS COMMERCE COLLEGE

A Provincialised College under the Government of Assam

UGC Recognised; AICTE Approved; Affiliated to Gauhati University; NAAC Accredited; ISO 9001:2015

Chatribari, Guwahati: 781 008, Assam

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Dr. Hrishikesh Baruah, M.Sc., Ph.D.

Principal & Secretary

Ref. No. : KCDCC

Date: 19/03/2026

FORM FILL-UP NOTICE FOR ARREAR STUDENTS ONLY

It is hereby notified for the information to all the students of B.A./B.Sc./B.Com., (CBCS) II, IV & VI Semester (Arrear Batches 2020, 2021, & 2022) Final Examination, 2026 that their examination form fill up will be done through online mode as per notice from the Controller of Examinations, Gauhati University dated 09/03/2026.

Examination Form fill-up has been opened through <https://onlinegu.in&guportal.in> from 10th March, 2026 to 25th March, 2026 (Without fine) & upto 31st March (With fine).

- For Batch 2022: Students can log in to <https://onlinegu.in> for filling their examination forms.
- For Batch 2020 & 2021: Students can log in to the guportal.in for filling the examination forms.

Important Instructions for Students:

1. Semester-VI candidates having arrears in both 2nd and 6th semesters can fill the examination form for either 6th Semester or 2nd Semester. A candidate is not allowed to appear in both the 6th and 2nd Semester examinations at the same time.
2. After duly filling up the Examination form, candidates need to deposit the following fees online through student login of the College Portal
https://erp.kcdccollege.ac.in/students_login.php.

S. No	Particulars of Fees	Exam Fees of B.A./B.Sc./B.Com. II, IV & VI Sem.
1	Examination Fee	980
2	Centre Fee	400
Total		1380
*Those Students who have practical subjects will have to pay Practical fees of Rs. 340/- if applicable		

3. The College will not entertain any examination forms after last date.
4. The student must have to submit a hardcopy of filled up examination form along with Exam/Practical/Centre fee Payment Receipt and other necessary documents otherwise he/she will not able to appear in the final examination.
5. After having duly paid the Centre Fees, Candidates have to get their forms (hardcopy) verified in the examination branch of the college on 27th March, 2026 from 1.30 PM, as per Room allotment notice to be served later on.
6. For verification, candidates need to bring the Hard copy of duly filled-up examination form, Centre fee Payment Receipt, Practical Fee Payment Receipt, and other necessary documents, if any.

(Hrishikesh Baruah)

Principal

K. C. Das Commerce College

GAUHATI UNIVERSITY



GUWAHATI – 781014

Date : 09.03.2026

To,

The Principal

All Affiliated/Permitted General Degree Colleges under Gauhati University.

Sub : Examination form fill up of B.A. / B.Sc. / B.Com & B.Voc TDC (CBCS) Semester-II (Arrear Batches 2020, 2021 & 2022), Semester- IV (Arrear Batches 2020, 2021 & 2022) and Semester-VI (Arrear Batches 2020,2021 & 2022) Examination ,2026.

Sir/ Madam,

It is hereby informed to you all that the Examination form fill up process for the students of B.A. / B.Sc. / B.Com & B.Voc TDC (CBCS) Semester-II (Arrear Batches 2020, 2021 & 2022), Semester- IV (Arrear Batches 2020, 2021 & 2022) and Semester-VI (Arrear Batches 2020, 2021 & 2022) Examination ,2026 will be done through online as per the date mentioned below:

Examination form fillup will be done through online from **10th March, 2026** as per the following details.

(For Batch 2022)- Students can log in the <https://onlinegu.in> for filling their examination forms.

(For Batch 2020 & 2021)- Students can log in the guportal.in for filling the examination forms.

- (i) Office of the Controller of Examinations, Gauhati University will not accept any examination form or fee from students.
- (ii) **Semester VI Candidates having arrear in both 2nd and 6th Semester can fill the Examination form for either 6th Semester or 2nd Semester i.e. a candidate is not allowed to appear both in 6th and 2nd Semester Examination at the same time.**
- (iii) Candidates have to deposit their examination fees in their Colleges.

Fees to be Paid:

Colleges have to deposit the Examination Fees through RTGS to Registrar, Gauhati University SBI Account (A/c No. - 40492883654, IFSC Code-SBIN0002060, and MICR Code-781002015) and to submit all the fees payment documents in separate envelopes to the Treasurer, Gauhati University on or before **10th April, 2026**.


09-03-2026

Degree Examination fees to be paid to Gauhati University

(For all semesters- Arrear Batches)

Sl No.	Particulars of Fees	Amount (Rs.)
1	Examination Fees(without fine)	980/-
2	Late Fee Fine (after 25 th March, 2026)	550/-

Note: Centre Fees and practical Fees will be collected & retained by the concerned college/institution.

Last Dates:

- (i) The last date (without fine) for filling up of examination forms is **25th March, 2026** and the last date (with fine) for filling up of examination forms is **31st March, 2026** (for the students)
- (ii) The last date for Colleges to approve the Examination form is **6th April, 2026**. Admit cards for unapproved students will not be generated.
- (iii) Multiple extensions of the form fill up dates initiate several issues which hampers the smooth conduct of the Examination, hence all are requested to complete the Examination form fillup process within the stipulated period. Colleges are further requested for wide circulation of the Examination form fillup process among the students.

- NB:**
- i) Colleges must ensure that all the Students having arrear subjects/Papers (Back Paper) have filled their examination forms in the stipulated time.
 - ii) While verifying and approving the Examination forms, colleges must ensure that the same candidate/candidates is/are not filling the examination form for both 2nd and 6th semester examinations at the same time.

Gopinath Bordoloi Nagar
09th March, 2026


09-03-2026
(Prof. Kandarpa.Kr. Sarma)
Controller of Examinations
Gauhati University