

INTERNAL QUALITY ASSURANCE CELL (IQAC) K.C. DAS COMMERCE COLLEGE

A Provincialised College under the Government of Assam

UGC Recognised; Affiliated to Gauhati University; NAAC Accredited; ISO 9001:2015

Chatribari, Guwahati: 781 008, Assam

E-mail: kcdcc.iqac2020@gmail.com Web: www.kcdccollege.ac.in

Phones: +91 7002038872

Dr. Bijoy Kalita
Coordinator, IQAC

NOTICE

Date: 23.10.2024




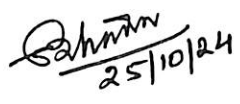





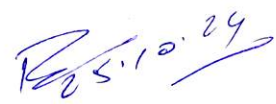





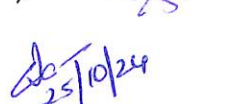
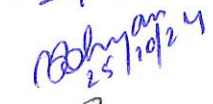
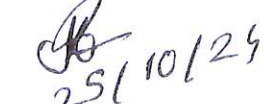

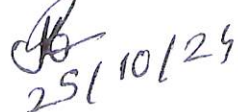
This is for the information of all concerned that an IQAC meeting will be held on 25th October, 2024 (Friday) at 3.00 PM in the Conference Hall-I.

All are requested to attend the same positively.


23/10/24
(Dr. Bijoy Kalita)

IQAC Meeting

Date : 25.10.2024

<u>Sl. No.</u>	<u>Name</u>	<u>Signature</u>
1.	Dr. Hrishikesh Baruah, Principal	 25/10/24
2.	Dr. Bhababhuti Sarma, Vice-Principal	 25/10/24
3.	Dr. Bijoy Kalita, Coordinator	 25/10/24
4.	Dr. Shrabani Bhadra	 25/10/24
5.	Dr. Upasana Chakravarty	 25/10/24
6.	Dipankar Hazarika	 25/10/24
7.	Jitumoni Borah	 25/10/24
8.	Dr. Safiqul Haque	 25/10/24
9.	Bikash Kr. Jain	 25/10/24
10.	Dr. Rohit Bhattacharya	 25.10.24
11.	Dipjoy Langthasa	 25/10/24
12.	Debanish Buragohain	 25/10/24
13.	Sankar S Choudhury	 25/10
14.	SUMIT GHOSH	 25/10/24
15.	Hirajyoti Sarma	 25/10/24
16.	Souvik Baruah	 25/10/24
17.	Apurba Haloi	 25/10/24
18.	Dr. Anisara Das	 25/10/24
19.	Dr. Bonasree Bhuyan	 25/10/24
20.	Jurimoni Kalita	 25/10/24

21. Jyotisekha Biswas
22. Chinmayi Das
23. Jayashree Patra
24. Chandana Goswami.
25. Dr. Parthana Barua
26. Dr. Swapna Smtiti Mahanta
27. Dr. Chandra Prabha Borhee
28. Priyanka Mittal
29. Rashmi Tiwari

~~25/10/24~~

~~25/10/24~~

Patra 25/10/24

Gyri 25/10/24

~~25/10/24~~

25/10/24

25/10/24

25/10/24

25/10/25



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Dr. Bijoy Kalita
Coordinator, IQAC

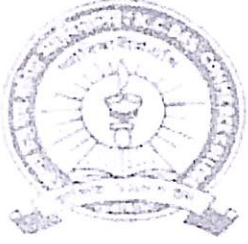
Proceeding of the IQAC meeting held on 25/10/2024

A meeting of the IQAC was held on 25th October, 2024 at 3pm in the Conference Hall-I. Discussion was held regarding updation of the College Website. System analysts were briefed about the different aspects of the website that need updating and instructed to do the needful.

Discussion was also held on preparation of AQAR for the session 2023-24. All departments were requested to upload the respective POs & COs in the College website. Collection of feedback from the stakeholders was another matter of discussion in the meeting.

Meetings ended with the vote of thanks, offered by the Asst. Coordinator, IQAC.


COORDINATOR IQAC
K.C.DAS COMMERCE COLLEGE
CHATRIBARI, GUWAHATI-8



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Dr. Bijoy Kalita
Coordinator, IQAC

NOTICE

Date: 26/11/2024


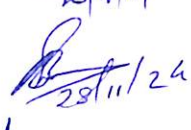
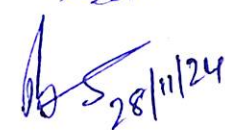
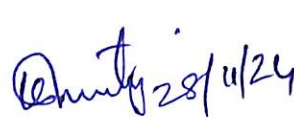
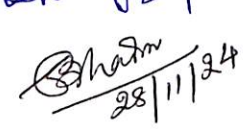
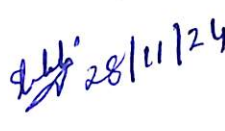




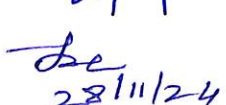

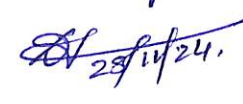
This is for the information of all concerned that an IQAC Core Committee meeting will be held on 28th November, 2024 at 3.00 PM in the Conference Hall-I

All are requested to attend the same positively.


Dr. Bijoy Kalita

IQAC Meeting

Date: 28.11.2024

<u>Sl. No.</u>	<u>Name</u>	<u>Signature</u>
1.	Dr. Hrishikesh Batewar, Principal	 28/11/24
2.	Dr. Bhababhuti Sakma, Vice-Principal	 28/11/24
3.	Dr. Bijoy Kalita, Coordinator	 28/11/24
4.	Dr. Upasana Chakravarty	 28/11/24
5.	Dr. Shrabani Bhadra	 28/11/24
6.	Dr. Swapna Smiti Mahanta	 28/11/24
7.	Dr. Parthana Kumar	
8.	Jayashree Patra	 28/11/24
9.		 28/11/24
10.	Jitumoni Borah	 28/11/24
11.	Debasish Buragohain	 28/11/24
12.	Dipankar Hazareika	 28/11/24
13.		



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Dr. Bijoy Kalita
Coordinator, IQAC

Proceeding of the IQAC meeting held on 28/11/2024

A meeting of the IQAC (Core Committee) was held on 28th November, 2024 at 3pm in the Conference Hall-1. Discussion was held regarding preparation of AQAR for the session 2023-24 and accordingly all the Criteria were distributed among the members for smooth functioning of the same. Discussion was also held regarding Environment and Energy Audit of the College to be prepared by external auditor for the same session.

Meetings ended with the vote of thanks, offered by the Asst. Coordinator, IQAC.


COORDINATOR IQAC
K.C. DAS COMMERCE COLLEGE
CHATRIBARI, GUWAHATI-8



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Dr. Upasana Chakravarty
Coordinator, IQAC

NOTICE

Date: 20th January, 2025

This is for the information of all the IQAC Core Committee members that an IQAC meeting will be held on 21st January, 2025 (Tuesday) at 1.00 PM in the Conference Hall-I to discuss the following agenda:

1. Reconstitution of IQAC Committee
2. To discuss about Criteria Wise data collection for AQAR 2023-2024
3. Any other matter(s).

All are requested to attend the same positively.


(Dr. Upasana Chakravarty)


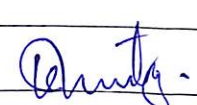


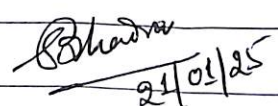
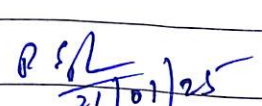
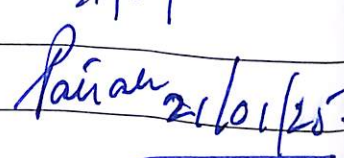
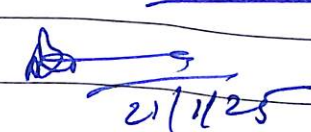
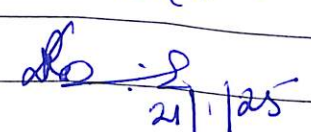

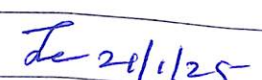
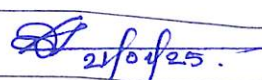
IQAC Meeting: --- Time: 1pm
Date: 21/01/2025

classmate

Date _____

Page _____

Members present in the meeting:

Sl.No.	<u>Name</u>	<u>Signature</u>
1.	Dr. Hrishikesh Baruah (Principal)	
2.	Dr. Upasoma Chakravarty (Co-ordinator)	
3.	Dr. Bhababhuti Sarma	
4.	Dr. Swapna Smriti Mahanta	
5.	Dr. Shrabani Bhadra	 21/01/25
6.	PURNIMA SINGH	 21/01/25
7.	Jayashree Patra	 21/01/25
8.	Dr. Pratiksha Barua	 21/1/25
9.	Dr. Runumoni Lakkar Das	 21/1/25
10.	Mr. Tabimuddin Ahmed	 21/1/25
11.	Jitumoni Borah	 21/1/25
12.	Dipankar Hazarika	 21/01/25



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Dr. Upasana Chakravarty
Coordinator, IQAC

Proceedings of the IQAC Committee Meeting held on 21/01/2025

Agenda of the meeting:

1. Reconstitution of IQAC Committee
2. To discuss about Criteria Wise data collection for AQAR 2023-2024
3. Any other matter(s).

An IQAC Meeting was held on 25th January, 2025 at 1 PM in Conference Hall No. 1. The objectives of the meeting were briefed by the coordinator while the principal presided over the meeting.

As per Agenda 1 the IQAC Committee was reconstituted as follows:

IQAC Committee w.e.f. 21.01.2025

1. **Chairperson** : Dr. Hrishikesh Baruah (Principal)
2. **Coordinator**: Dr. Upasana Chakravarty
3. **Assistant Coordinator**: Mr. Dipankar Hazarika
4. **Teacher Members**:
Dr. Bijoy Kalita (Vice-Principal-II, Self-Sustained Division)
Dr. Prarthana Baruah
Dr. Shrabani Bhadra
Dr. Swapna Smriti Mahanta
Dr. Malamoni Dutta
Mrs. Purnima Singh
Dr. Bipul Ch. Kalita
Mrs. Jayashree Pathak
Dr. Runumoni Lahkar Das
Dr. Bonosree Bhuyan
Mr. Sumit Ghosh
5. **Nominee from Management**: Prof. Nissar Ahmed Baruah (Deptt. of Economics, GU)
6. **Senior Administrative Officer**: Dr. Bhababhuti Sarma (Vice-Principal- I)



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Dr. Upasana Chakravarty

Coordinator, IQAC

7. **Nominee from Local Society:** Dr. Moushumi Borah, Associate Professor, Deptt. of Economics, Arya Vidyapeeth (Autonomous)

8. **Technical Experts:**

i. Mr. Apurba Haloi

ii. Mr. Tony Bayan

9. **Nominee from Students & Alumni:**

1. General Secretary, Students' Union

2. Mr. Shailendra Sharma, Advocate, Guwahati High Court

3. Mr. Jitesh Jalan (Business)

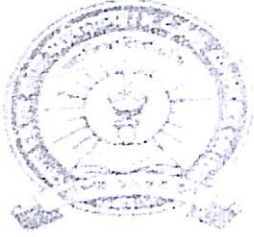
10. **Nominee Among Employee/ Industrialist/ Stakeholder:** Mr. Ruben Ramesh Choudhury, Guwahati (Industrialist)

11. **Nominee from Neighbourhood:** Prof. Saibal Sengupta

2nd Agenda was related to preparation of AQAR 2023-2024 to be uploaded shortly (1st week of February, 2025). The draft AQAR 2023-24 had already been submitted in Governing Body meeting held on 21st December, 2024 for comments and suggestions. Accordingly, a detailed discussion took place regarding criteria-wise data collection.

In any other matters, the Principal mentioned about incorporation of a "virtual campus tour" in the College Website. Besides discussion was also made about few ways to make alumni feedback

Upasana
COORDINATOR IQAC
K.C. DAS COMMERCE COLLEGE
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Dr. Upasana Chakravarty
Coordinator, IQAC

NOTICE
Date: 13.03.2025

A meeting of the IQAC will be held on **17th March, 2025** (Monday) at **3.00 pm** in IQAC for discussion on activities to be done related to **Criteria 1: Curricular Aspect, Criteria 3: Research, Innovation and Extension; and Criteria 7: Institutional values and Best Practices.** as a part of AQAR 2024-2025 submission.

Therefore, all concerned are requested to attend the meeting without fail for sharing their suggestions and plans of actions.

(Dr. Upasana Chakravarty)
Coordinator, IQAC
K. C. das Commerce College

COORDINATOR IQAC
K.C.DAS COMMERCE COLLEGE
CHATRIBARI, GUWAHATI-8

IQAC Meeting


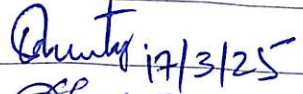
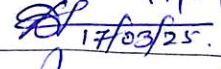
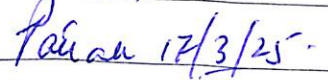
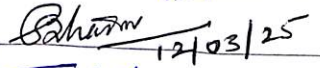
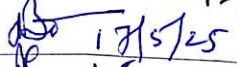

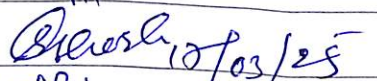
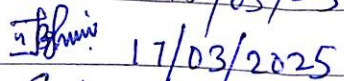
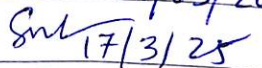
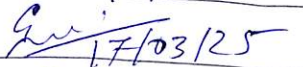
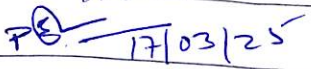
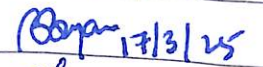
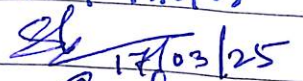
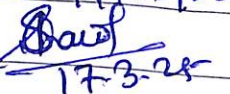
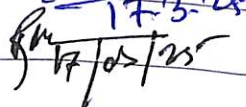
Date: 17/03/2025 Time: 3.00 PM

classmate

Date _____

Page _____

Members present in the meeting:

<u>Sl. No</u>	<u>Name</u>	<u>Signature</u>
1.	Dr. Hrishikesh Baruah (Principal)	
2.	Dr. Upasana Chaturvedi (Coordinator)	 17/3/25
3.	Deepankar Hazarika	 17/03/25
4.	Jayashree Patra	 17/3/25
5.	Dr. Shrabani Bhadra	 Baham 12/03/25
6.	Dr. Prarthana Barua	 17/3/25
7.	Himanku Sarma	 17/03/25
8.	SUNIT GHOSH	 17/03/25
9.	Debasish Buragohain	 17/03/2025
10.	Dr. Satyajit Sarma	 17/3/25
11.	Dr. Chandana Goswami	 17/03/25
12.	PURNIMA SINGH	 17/03/25
13.	BONSREE BHUYAN	 17/3/25
14.	Sudipta Karmakar	 17/03/25
15.	Sankar J Choudhury	 17.3.25
16.	Ringsim Borah	 17/03/25



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Dr. Upasana Chakravarty
Coordinator, IQAC

Proceeding of the IQAC meeting held on 17/03/2025

A meeting of the IQAC was held on 17th April, 2025 at 3pm in the IQAC. The coordinator briefed the purpose of the meeting where basic agenda of the meeting was to discuss on Plan of Action and progress of activities related to Criteria-1: Curricular Aspect, Criteria-3: Research, Innovation and Extension & Criteria-7: Institutional Values and Best Practices, in connection with AQAR 2024-25 submission.

In the meeting, there was a thorough discussion of the activities already done and to be done within the required time frame by the Departments as well as the Cells & Clubs and accordingly decision was taken to prepare the Reports as per the criteria norms and the same has to be submitted at IQAC on the 2nd half of May, 2025. Discussion was also held for preparation of Academic and Administrative Audit for the sessions 2023-24 and 2024-25 and accordingly decision was made to undergo the same by the external evaluator.

Meetings ended with the vote of thanks, offered by the Asst. Coordinator, IQAC.


COORDINATOR IQAC
K.C. DAS COMMERCE COLLEGE
CHATRIBARI, GUWAHATI-8



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K. C. Road, Chatribari, Guwahati: 781 008, Assam

E-mail: kcdcc.iqac2020@gmail.com Web: www.kcdcccollege.in

Phones: +91 7002038872

Dr. Upasana Chakravarty
Coordinator, IQAC

NOTICE
Date: 18.03.2025

A meeting of the IQAC will be held on **20th March, 2025 (Thursday)** at **3.00 pm** in IQAC for discussion on activities to be done related to **Criterion 2: Teaching-Learning and Evaluation, Criterion 4: Infrastructure and Learning Resources, Criterion 5: Student Support and Progression, and Criterion 6: Governance, Leadership and Management** as a part of AQAR 2024-2025 submission.

Therefore, all concerned are requested to attend the meeting without fail for sharing their suggestions and plans of actions.

(Dr. Upasana Chakravarty)
Coordinator, IQAC

K. C. das Commerce College

**COORDINATOR IQAC
K.C.DAS COMMERCE COLLEGE
CHATRIBARI, GUWAHATI-8**

IQAC Meeting

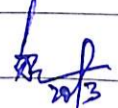
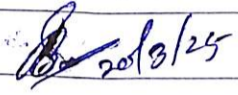
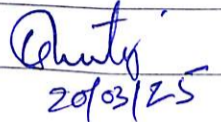
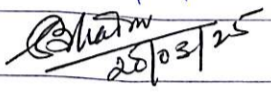
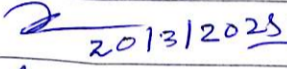
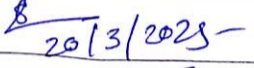
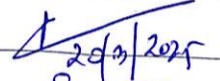
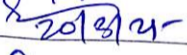

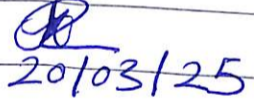
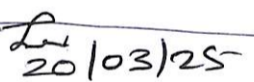
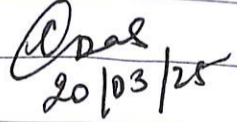
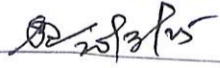

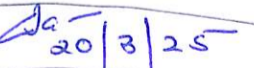
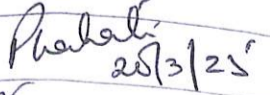
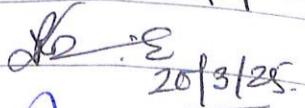
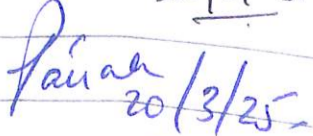
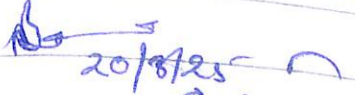

Date: 20/03/2025



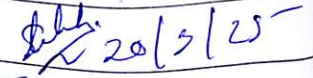
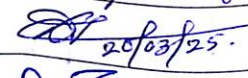

Time: 3pm

classmate

Date _____
Page _____

Members present in the meeting;

Name	Signature
1. Dr. Hrishikesh Baruah (Principal)	 20/3
2. Dr. Bhababhuti Sarma (Vice-Principal)	 20/3/25
3. Dr. Upasana Chakravarty (Co-ordinator, IQAC)	 20/03/25
4. Dr. Shrabani Bhadra	 20/03/25
5. Dr. Kukil Borah	 20/3/2025
6. Dr. Safiqul Haque	 20/3/2025
7. Bhargav Talukder	 20/3/2025
8. Hirajyoti Sarma	 20/3/25
9. Marami Moni Choudhury	 20/3/2025
10. Jucimoni Kalita	 20/03/25
11. Titusroni Borah	 20/03/25
12. Chinmayi Das	 20/03/25
13. Sanam Borah	 20/3/25
14. Purnima Singh	 20/03/25
15. Dr. Chaitani Das	 20/3/25
16. Pallavi Kalita	 20/3/25
17. Dr. Runimoni Lakkar Das	 20/3/25
18. Jayashree Patra	 20/3/25
19. Dr. Prarthana Barua	 20/3/25
20. Bipul Ch Karita	 20/3/25

	Name	Signature
21.	Apurba Koley	
22.	Bhargav Telukder	 20/03/25
23.	Dr. Swapna Smriti Mahanta	 20/3/25
24.	Dipankar Hazarika	 20/03/25
25.	Tomy BAYAN	 20/03/25



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Dr. Upasana Chakravarty
Coordinator, IQAC

Proceeding of the IQAC meeting held on 20/03/2025

A meeting of the IQAC was held on 20th April, 2025 at 3pm in the IQAC. The coordinator spoke about the purpose of the meeting where basic agenda of the meeting was to discuss on Plan of Action and progress of activities related to Criteria-2: Teaching, Learning & Evaluation, Criteria-4: Infrastructure and Learning Resources, Criteria-5: Student Support and Progression & Criteria-6: Governance, Leadership and Management as a part of AQAR 2024-25 submission.

In the meeting, there was a thorough discussion of the activities already done and to be done within the required time frame by the Departments as well as the Cells & Clubs and accordingly decision was taken to prepare the Reports as per the criteria norms and the same has to be submitted at IQAC on the 2nd half of May, 2025. Besides, based on suggestions with respect to Criterion 6, decision was also taken by the IQAC to conduct a seminar on New academic syllabus of G.U. under FYUGP for teaching staff and one workshop on e-Governance for the non-teaching staff within the month of May, 2025.

Meetings ended with the vote of thanks, offered by the Coordinator, IQAC.


COORDINATOR IQAC
K.C.DAS COMMERCE COLLEGE
CHATRIBARI, GUWAHATI-8



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Dr. Upasana Chakravarty
Coordinator, IQAC

NOTICE
Date: 02.04.2025

A meeting of the IQAC will be held on **5th April, 2025** (Saturday) at **2.00 pm** in **Conference Hall-I** for discussion on Plan of actions as well as progress of criteria-wise activities in connection with AQAR 2024-25 submission.
Therefore, all concerned are requested to attend the meeting without fail.

(Dr. Upasana Chakravarty)
Coordinator, IQAC
K. C. das Commerce College

COORDINATOR IQAC
K.C.DAS COMMERCE COLLEGE
CHATRIBARI, GUWAHATI-8


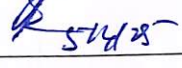

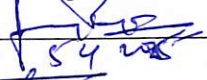
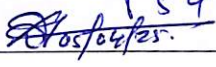
IQAC MEETING
DATE : 05-04-2025

classmate

Date _____
Page _____

Members present in the meeting :

Sl. No.	Name	Signature
1.	Dr. Hrishikesh Baruah, Principal	
2.	Dr. Upasana Choudhury (Coordinator, IQAC)	Upasana
3.	Dr. Bijoy Kalita	Bijoy
4.	Dr. Bipul Ch. Kalita	Bipul
5.	Dr. Shrabani Bhadra	Shrabani 05/04/25
6.	Dr. Runumoni Lakkar Das	Runumoni 5/4/25
7.	PURNIMA SINGH	P Singh 05/04/25
8.	Dr. Malamoni Dutta	M Dutta 5/4/25
9.	Dr. Prarthana Barua	Prarthana 5/4/25
10.	Dr. Swapna Smriti Mahanta	Swapna 5/4/25
11.	Chinmayi Das	Chinmayi 05/04/25
12.	Maramoni Moni Choudhury	M Moni 5/4/25
13.	Dr. Chaitani Das	Chaitani 5/4/25
14.	Jayashree Patra	Jayashree 5/4/25
15.	Kalpana Dutta Dhar	Kalpana 5/4/25
16.	Dr. Chandana Goswami	Chandana 05/04/25
17.	Jayanta Kr Das	Jayanta 05-04-25
18.	Dr. Satyajit Sarma	Sarma 5/4/25
19.	Dr. Rohit Bhattacharya	Rohit 5/4/25
20.	Sumit Ghosh	Sumit 5/4/25
21.	Sikheroni Borah	Sikheroni 5/4/25
22.	Ananta Pegu	Ananta 5/4/25
23.	Debasish Buragohain	Debasish 5/4/25
24.	Sudipta Karmahar	Sudipta 5/4/25
25.	Jurimone Kalita	Jurimone 5/4/25
26.	Himanku Sarma	Himanku 5/4/25
27.	Sueharika Baruah	Sueharika 5/4/25
28.	Joydeep Saha	Joydeep 5/4/25
29.	Nilakshi Kalita	Nilakshi 5/4/25

Sl.No.	Name	Signature
30	Hirajoti Sarma	
31	Apurba Haloi	
32	Rashmi Tiwari	
23	TONY BAYAN	
24	Dipankar Hazarika	



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Dr. Upasana Chakravarty
Coordinator, IQAC

Proceeding of the IQAC meeting held on 05/04/2025

A meeting of the IQAC was held on 5th April, 2025 at 2pm in the Conference Hall-I. The coordinator briefed the purpose of the meeting where the basic agenda of the meeting was to discuss on Plan of Action and progress of criteria wise activities in connection with AQAR 2024-25 submission.

There was an intensive discussion among the members regarding action plans representing each criterion and informed the IQAC of organising a no of activities including workshop on Research Methodology, IPR, Literature & Language, Guest Lectures etc. by the Departments and some co-curricular activities by the cells & clubs within the month of May, 2025.

In the meeting decision was taken to collect all stakeholders feedback along with students' feedback from the session 2024-25 onwards. It was also decided that Guardians feedback will be added in the feedback process and accordingly Dr. Bipul Kalita was assigned to conduct a Guardian Meet to meet the purpose in this regard.

In the meeting discussion took place regarding inclusion of Yoga and Gymnasium Committee under IKS Cell of the College considering the relevancy of yoga and traditional health practices in our Traditional Knowledge System. Accordingly, decision was taken that Yoga and Gymnasium Committee will be subsumed by the IKS Cell and it will operate under the banner of IKS Cell, K. C. Das Commerce College.

Discussion was also held on processing of Summer Internship Program for 4th Semester UG students for the session 2025. Coordinator, R&D Cell was requested to submit a final plan of action within a week in this regard. Besides, Coordinator, IQAC proposed of reviving of college Mentor-Mentee program and also request the college In-House Alumni Committee members to maintain the record of Alumni engagement activities from the current session onwards.

Meetings ended with the vote of thanks, offered by the Coordinator, IQAC.